

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
ADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>June 26, 2007</u>
Place:	<u>District Administration Office</u> <u>4034 Irving Place</u> <u>Culver City 90232</u>	Time:	<u>6:00 p.m. – Public Meeting</u> <u>6:01 p.m. – Closed Session</u> <u>7:30 p.m. – Public Meeting</u>

Board Members Present

Marla Wolkowitz, President
Stewart Bubar, M.S., Vice President
Dana Russell, D.D.S., Clerk
Jessica Beagles-Roos, Ph.D., Member
Saundra Davis, M.A., Member

Staff Members Present

Myrna Rivera Coté, Ed.D., Superintendent
David El Fattal, M.B.A.
Diane Fiello, Ed.D.
Patricia Jaffe, M.S.

Call to Order

Board President Mrs. Wolkowitz called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to closed session at 6:01 p.m. and reconvened the public meeting at 7:30 p.m. with all Board members in attendance. Andy Gonzalez led the Pledge of Allegiance.

Report from Closed Session

Mrs. Wolkowitz reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

7. Public Hearing**7.1 2007-2008 Proposed Budget**

Mrs. Wolkowitz opened the public hearing at 7:31 p.m. There being no comments from the audience, Mrs. Wolkowitz closed the public hearing on this matter at 7:31 p.m.

7.2 Culver City Unified School District Initial Collective Bargaining Proposal to the Culver City Federation of Teachers (CCFT) for School Year 2007-2008

Mrs. Wolkowitz opened the public hearing at 7:31 p.m.

Alan Elmont commented that he thought that the proposal looked identical to previous years and suggested that more information be presented in the District's proposal so that the community has all of the information. Mrs. Wolkowitz closed the public hearing at 7:34 p.m.

8. Adoption of Agenda

It was moved by Dr. Russell and seconded by Mrs. Davis to adopt the agenda of June 26, 2007 as presented. The motion was unanimously approved.

9. Consent Agenda

Mrs. Wolkowitz called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Dr. Russell requested that item 9.4 be withdrawn. Mrs. Davis requested that item 9.5 be withdrawn.

It was moved by Dr. Beagles-Roos and seconded by Mr. Bubar to approve Consent Agenda Items 9.1–9.3 and 9.6 - 9.9 as presented. The motion was unanimously approved.

9.1 Minutes of Regular Meeting – June 12, 2007

9.2 Purchase Orders and Warrants

9.3 Acceptance of Gifts – Donations

9.6 Certification of Signatures for Warrants, Orders for Salary Payment, Notices of Employment and Related Documents

9.7 2007-2008 Designation of CIF Representatives to the Ocean League

9.8 Office of Child Development 2007/2008 Contracts

9.9 Office of Child Development 2007/2008 Resolution

9.4 Approval is Recommended for the Certificated Personnel Reports No. 19

Dr. Russell pulled this item to comment that he was very impressed with the High School Graduation, but was disappointed by the fact that staff had to be paid to attend. Further discussion ensued. It was moved by Dr. Russell and seconded by Mr. Bubar that the Board approve the Certificated Personnel Services Report No. 19 as presented. The motion was unanimously approved.

9.5 Approval is Recommended for the Classified Personnel Reports No. 19

Mrs. Davis pulled this item to modify the report by removing item IV.2. It was moved by Dr. Russell and seconded by Mr. Bubar that the Board approve the Classified Personnel Services Report No. 19 as modified. The motion was unanimously approved.

10. Awards, Recognitions and Presentations

10.1 Recognition for Andy Gonzalez, Student Board Member, 2006-2007

Mrs. Wolkowitz read the Proclamation that the Board of Education presented to Mr. Gonzalez for his service as Student Board Member for the 2006-2007 school year.

The Superintendent and Board members thanked him individually and said a few words about their experience working with him. Mr. Gonzalez thanked the Board and pictures were taken.

11. Public Recognition

11.1 Superintendent's Report

Dr. Coté reported that negotiations were settled with the Association of Classified Employees; enrollment was increased enough so that she could open up a fourth kindergarten class at El Marino Language School, and all of the elementary schools had an increase in enrollment. Dr. Coté also reported that all of the schools had outstanding graduations.

11.2 Assistant Superintendents' Reports

Mr. El Fattal acknowledged the hard work of the accounting office in working on the budget.

11.3 Members of the Audience

- The success of the High School Graduation
- The public having specifics from both sides regarding negotiations so that they can be better informed
- Fluctuations in the budget

11.4 Members of the Board

Board Members spoke about:

- Culver City Education Foundation's fundraiser at California Pizza Kitchen
- Suggestion of having air conditioning at some of the school ceremonies
- The success of the High School Graduation and how well behaved the students were
- A request for an update on the issuance of emergency supplies
- A consensus was met to have a workshop to discuss general topics and ideas
- Dr. Beagles-Roos announced she would be attending the CSBA Curriculum Institute
- Employee morale being up
- Soothing the fears that classes would close at the elementary schools
- Board members receiving more positive e-mails
- Negotiations
- A good turn-out for the recent Board workshop for prospective Board members
- Task force update on foster children
- Getting information out on what schools the High School seniors were accepted to
- Incorrect information on the High School Graduation Program
- A consensus was met to have a discussion on the needs of the District in regards to curriculum and taking a look at the language department

Board Members recognized:

- Dr. Coté and the staff for their hard work in handling the declining enrollment
- The Middle School for their generosity in providing the Board with a Yearbook

12. Information Items

12.1 Enrollment Report

Mr. El Fattal presented the information on the Enrollment Report.

12.2 2007-2008 Budget Report

Mr. El Fattal presented the 2007-2008 Budget Report.

Further discussion ensued on how the District would address issues such as declining enrollment and retiree benefits.

Mrs. Wolkowitz moved item 14.3 up on the agenda.

Action Item

14.3 Approval is Recommended for the Adoption of the 2007-2008 Budget

It was moved by Dr. Russell and seconded by Mrs. Davis to adopt the 2007-2008 Budget. Mr. Bubar asked to amend the recommended motion. His suggestion was declined by Dr. Russell. The motion was unanimously approved.

13. Recess

The Board recessed at 9:30 p.m. and reconvened at 9:44 p.m.

12.3 Update on 2007-2008 Summer School Programs

Dr. Fiello gave a presentation on the programs that were being provided in the District for the summer of 2007. She responded to questions by the Board and Board members thanked her for her presentation. Mr. Bubar requested that information on the progress of the summer classes be provided to Board members in their Friday packets.

14. Action Items

Superintendent's Items – None

Education Services Items

14.1

Approval is Recommended for the Addition to the Existing Nonpublic Agency Agreement for Autism Spectrum Therapies and Interim Healthcare

Dr. Beagles-Roos wanted to confirm that the sum was for four students. Dr. Fiello confirmed. It was moved by Dr. Russell and seconded by Mr. Bubar that the Board approve the additions to the existing nonpublic agency agreements for Autism Spectrum Therapies and Interim Healthcare as presented. The motion was unanimously approved.

14.2 Approval is Recommended for the Single Plan for Pupil Achievement for Culver Park High School

Ms. Gwenis Laura, Director of Special Projects, and Terence Brown, Principal of Culver Park, presented the Board with additional information for the plan.

They responded to questions from the Board, and the Board thanked them for the attendance and presentation. It was moved by Dr. Russell and seconded by Mrs. Davis that the Board approve the Single Plan for Pupil Achievement with additions as presented. The motion was unanimously approved.

Personnel Items

14.4

Approval is Recommended for Revised Administrative Regulation 4112.22, Staff Teaching Students of Limited English Proficiency

Mrs. Jaffe presented the Administrative Regulation.

It was moved by Mr. Bubar and seconded by Dr. Russell to adopt the Revised Administrative Regulation 4112.22, Staff Teaching Students of Limited English Proficiency as presented. The motion was unanimously approved.

14.5**Approval is Recommended for Revised Certificated Job Description – Elementary English Language Development (ELD) Specialist**

Mrs. Jaffe presented the job description and responded to questions from the Board. It was moved by Dr. Russell and seconded by Mrs. Davis that the Board adopt the Revised Certificated Job Description – Elementary English Language Development (ELD) Specialist as presented. The motion was unanimously approved.

14.6**Approval is Recommended for Certificated Job Description – Secondary English Language Development (ELD) Specialist**

Mrs. Jaffe presented information on the job description and responded to any questions. It was moved by Mr. Bubar and seconded by Mrs. Davis that the Board adopt the Certificated Job Description – Secondary English Language Development (ELD) Specialist as presented. The motion was unanimously approved.

14.7**Approval is Recommended for Certificated Job Position and Job Description – Data/Intervention Specialist**

Dr. Fiello presented the certificated job position and job description. It was moved by Mrs. Davis and seconded by Dr. Beagles-Roos that the Board approve the job positions and job description of Teacher on Special Assignment – Data/Intervention Specialist as presented. The motion was unanimously approved.

14.8**Approval is Recommended for New Classified Job Classification and Job Description – Budget/Financial Technician**

It was moved by Mrs. Davis and seconded by Mr. Bubar that the Board approve the new classified job classification and job description for Budget/Financial Technician, with a salary placement of Range 25, effective September 1, 2006 as presented. The motion was unanimously approved.

14.9 Approval is Recommended for New Job Classification and Job Description – Senior Office Assistant

It was moved by Dr. Russell and seconded by Mr. Bubar that the Board approve the new classified job classification and job description for Senior Office Assistant, with a salary placement of Range 19, effective September 1, 2006 as presented. The motion was unanimously approved.

14.10**Approval is Recommended for the Reclassification of the Secretarial/Clerical Positions for the Office of Child Development**

It was moved by Dr. Beagles-Roos and seconded by Mrs. Davis that the Board approve the reclassification of the secretarial/clerical positions for the Office of Child Development effective September 1, 2006 as presented. The motion was unanimously approved.

14.11**Approval is Recommended for New Classified Management Job Classification and Job Description – Budget Advisor/Analyst**

It was moved by Mrs. Davis and seconded by Mr. Bubar that the Board approve the new classified management job classification and job description for Budget Advisor/Analyst, with a salary placement of Range 005 on the Classified Management Salary Schedule, effective July 1, 2007 as presented. The motion was unanimously approved.

15. Board Business – None**16. Public Recognition – Continued****16.1 Members of the Audience - None****16.2 Members of the Board**

Board members spoke about:

- Venice Family Clinic
- The elementary school classes being filled
- Request for the colleges to be publicized that seniors were accepted to
- Community being informed as to the job of the Board members

- Recognizing the Culver City Community Scholarship Committee
- The District Arts Committee reviving their 5-year plan

Adjournment

There being no further business, it was moved by Dr. Russell, seconded by Mr. Bubar and unanimously approved to adjourn the meeting. Board President Mrs. Wolkowitz adjourned the meeting at 11:00 p.m. in memory of the husband of Bishop Carolyn Guidry.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary